

## 认证收费标准及说明

### Certification Fee Schedule and Instructions

#### 1 目的 Purpose

为规范认证收费行为，加强收费管理，保护认证双方合法权益，促进认证工作有序开展，特制定本规则。

This rule is established to standardize certification fee practices, strengthen fee management, protect the legitimate rights and interests of both parties involved in certification, and promote the orderly development of certification work.

#### 2 适用范围 Scope of Application

本规则适用于钛和认证（上海）有限公司（以下简称“本机构”）开展的管理体系认证、服务认证及产品认证服务收费。

This rule applies to the fees for management system certification, service certification and product certification services provided by Ti Certification (Shanghai) Co., Ltd. (hereinafter referred to as "this organization").

#### 3 认证收费基本原则 Basic Principles of Certification Fees

3.1 本规则依据中国认证认可协会 2015 年 4 月 30 日公布的《认证机构诚信经营规范》制定。

This rule is established based on the "Code of Integrity Operation for Certification Bodies" published by the China Certification and Accreditation Association on April 30, 2015.

3.2 认证审核的工作量（人日数）根据申请认证组织的规模、业务领域数量、专业特点及其他可增减因素，按国际准则、国家认监委及国家认可委的有关要求确定。

The workload (man-days) for certification audits is determined based on the scale of the applicant organization, the number of business fields, professional characteristics, and other factors that may increase or decrease the workload, in accordance with international guidelines and the relevant requirements of the Certification and Accreditation Administration (CNCA) and the China National Accreditation Service (CNAS).

3.3 本规则所有费用计价货币单位为人民币（元）。

The currency unit for all fees in this rule is Renminbi (RMB Yuan).

#### 4 收费项目和收费标准 Fee Items and Fee Schedule

##### 4.1 收费项目 Fee Items

a) 申请费：初次认证申请时收取；

Application Fee: Collected upon initial certification application;

b) 审核费：包括初次审核、监督审核、再认证审核，以及申请组织变更、扩大认证领域或扩大认证范围审核所发生的费用；

Audit Fee: Including fees for initial audits, surveillance audits, recertification audits, as well as audits for changes in the applicant organization, expansion of certification fields or certification scope;

c) 注册费（含证书费）：注册费涉及初次认证、再认证和扩大认证业务领域史收取，不同的认证业务领域分别计

收;

Registration Fee (including Certificate Fee): Collected for initial certification, recertification, and expansion of certification business fields; fees are charged separately for different certification business fields;

d) 年金 (含标志使用费): 获证后每年收取;

Annual Fee (including Mark Use Fee): Collected annually after certification is granted;

e) 其他费用: 如更换证书费、证书副本费等。

Other Fees: Such as certificate replacement fees, duplicate certificate fees, etc.

## 4.2 收费标准 Fee Schedule

### 4.2.1 管理体系及服务认证: Management System and Service Certification:

序号 No.	收费项目 Fee Item	收费标准 (单位: 人民币元) Fee Schedule (Unit: RMB Yuan)			备注 Remarks
		初审 Initial	监督 Surveillance	再认证 Recertification	
1	申请费 Application Fee	1000	0	0	
2	审核费 Audit Fee	3000 人日数 3000man-days	3000 人日数 3000man-days	3000 人日数 3000man-days	按所需人日数执行 Determined based on required man-days
3	注册费 (含证书费) Registration Fee (including Certificate Fee)	2000	0	2000	需加印副本或加发子证书的, 另加 200 元/套/体系 For additional copies or subsidiary certificates, an additional 200 Yuan per set per system applies
4	年金 (含标志使用费) Annual Fee (including Mark Use Fee)	0	2000	2000	每年交纳一次 Paid annually

### 4.2.2 产品认证: Product Certification

序号 No.	收费项目 Fee Item		收费标准 (单位: 人民币元) Fee Schedule (Unit: RMB Yuan)			备注 Remarks
			初审 Initial	初审 Initial	初审 Initial	
1	申请费 Application Fee	一般 General	500	0	0	
		高端 High-end	1000			
2	审核费 Audit Fee		2500 人日数 2500man-days	2500 人日数 2500man-days	2500 人日数 2500man-days	按所需人日数执行 Determined based on required man-days
3	注册费 (含证书费) Registration Fee (including Certificate Fee)		800	0	800	需加印副本, 另加 200 元/套/ 产品 For additional copies, an additional 200 Yuan per set per product applies

4	年金 (含标志使用费)	≤10 张 certificates	1000	1000	1000	每年交纳一次 Paid annually
	Annual Fee (including Mark Use Fee)	10~20 张 certificates	2000	2000	2000	
		≥20 张 certificates	3000	3000	3000	

## 5 审核人日核算方式 Method for Calculating Audit Man-Days

管理体系审核的人日数与受审核方的管理体系覆盖人数、审核类型（初审、再认证、和监督）、认证业务范围、风险程度、行业特点、管理体系成熟度、多现场等因素相关。人日数包括文件评审、审核组准备、现场审核和最终报告的时间；不包括路途时间等所花费的时间；各个领域审核的具体审核人日数根据有关准则制定。多领域结合审核可以审核人日数可在单领域审核人日数之和的基础上适当减少，通常考虑领域数量、结合方式及成熟度等，按实际发生的审核人日数计算。

The audit man-days for management system audits are related to factors such as the number of personnel covered by the auditee's management system, the type of audit (initial, recertification, or surveillance), the certification business scope, the level of risk, industry characteristics, the maturity of the management system, and multi-site considerations. Man-days include the time for document review, audit team preparation, on-site audit, and final report; it does not include travel time. The specific audit man-days for audits in various fields are determined according to relevant guidelines. For combined audits across multiple fields, the total audit man-days may be appropriately reduced based on the sum of the man-days for single-field audits, typically considering factors such as the number of fields, the method of combination, and maturity, calculated based on the actual audit man-days incurred.

机构开展的质量管理体系、环境管理体系、职业健康安全管理体系、食品安全管理体系、危害分析与关键控制点认证、能源管理体系、信息安全管理体系、信息技术服务管理体系、其他管理体系、服务认证等所需的人/日数按相应认证规则规定执行。监督审核所需的人/日数按初审人日数 1/3 计算；再认证审核所需的人/日数按初审人日数 2/3 计算。

The man-days required for the organization to carry out Quality Management Systems, Environmental Management Systems, Occupational Health and Safety Management Systems, Food Safety Management Systems, Hazard Analysis and Critical Control Point Certification, Energy Management Systems, Information Security Management Systems, Information Technology Service Management Systems, other management systems, and service certification shall be determined in accordance with the relevant certification rules. The man-days required for surveillance audits shall be calculated as 1/3 of the initial audit man-days; the man-days required for recertification audits shall be calculated as 2/3 of the initial audit man-days.

自愿性产品认证检查人日数根据相应认证产品的认证实施规则制定。

The inspection man-days for voluntary product certification are determined based on the certification implementation rules for the relevant certified products.

有机、GAP 及绿色产品认证检查人日依据机构相关规定执行。

The inspection man-days for organic, GAP (Good Agricultural Practices), and green product certification shall be implemented in accordance with the organization's relevant regulations.

## 6 收费方式 Payment Method

### 6.1 付款要求参见认证合同 Payment requirements are detailed in the certification contract.

**6.2 汇款信息如下: Remittance information is as follows:**

开户名称: 钛和认证 (上海) 有限公司

Account Name: Ti Certification (Shanghai) Co., Ltd.

帐号 Account Number: 121924277110302

开户银行: 招商银行股份有限公司上海天山支行

Bank: China Merchants Bank Co., Ltd. Shanghai Tianshan Sub-branch

**7 声明 Statement**

在有关收费政策调整时本公司保留调整费用的权力, 并及时向认证委托人通报费用变动情况。

This company reserves the right to adjust fees when relevant fee policies are adjusted, and will promptly notify certification applicants of any fee changes.